

Flagstaff Bordertown Dormitory Board  
Flagstaff Bordertown Dormitory, Inc.  
901 North Kinlani Road  
Flagstaff, AZ 86001  
August 8, 2025 @10:00 AM MST  
**REGULAR BOARD MEETING AGENDA**

---

**I. PRELIMINARIES**

- a. Call to order: \_\_\_\_\_
- b. Invocation by: \_\_\_\_\_
- c. Rollcall

- 1. Janeen Phillips \_\_\_\_\_
  - 2. Winifred Tah \_\_\_\_\_
  - 3. Debbie Tsinigine \_\_\_\_\_
  - 4. Helen Webster \_\_\_\_\_
- 

**II. Adoption of agenda – August 8, 2025, Regular Board Meeting**

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

---

**III. Recognition of Guest**

none

---

---

**IV. Adoption of Minutes**

- a. July 11, 2025, Regular Board Meeting Minutes

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

---

**V. Call to the Public**

Any person wishing to address the Board on a non-agenda item will be granted time to make a presentation at the discretion of the presiding chairperson. Action taken as a result of public input will be limited to directing staff to study the matter for consideration or decision at a later time. Individual remarks will be limited to 2 minutes;

none

---

---

**VI. Written/Verbal Reports**

- a. Budget Report – Business Manager

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- b. CEO
- c. Human Resources

- d. Facility Manager
- e. Admissions Committee

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

---

## **VII. Action Item**

1. Recommendation to Approve Updated & Revised FBD Bylaws of the FBD Board.

- a. Section 14.9 Bylaws

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Recommendation to Approve Updated & Revised SCAN Policy.

- a. Section of SCAN

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Recommendation to Approve Revisions of Flagstaff Bordertown Dormitory SY2026 Calendar.

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

4. Recommendation to Approve Fiscal Year 2025-2026 Sole Source Vendor List.

- a. Justification
  - b. Sole Source Vendor List

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

---

## **VIII. Personnel**

1. Recommendation to Approve Provisional Hire of Residential Advisor for SY2025-2026.

- a. Charlotte Lee

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Recommendation to Accept Resignation of Residential Advisor.

- a. Vernon Begay

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

---

## **IX. Travel – None**

---

## **X. Next Regular Board – Friday, September 12, 2025 @10:00AM MST**

- a. Adjournment Time: \_\_\_\_\_